

HALL OF FAME INFORMATION

The South Carolina Athletic Administrators Association Hall of Fame is organized as a means of recognizing interscholastic athletic administrators, promoting the vocation of athletic administration and preserving the heritage of the profession. This honor is the highest an athletic administrator can receive from the SCAAA for his or her contributions and accomplishments at the local, state and national level. Further, this award sets a standard for athletic administrators to emulate.

Nominations/Criteria

Nominations for the SCAAA Hall of Fame may be made by the Athletic Administrator Association, SCHSL, Region, or Conference, or by individual athletic administrators, principals, or superintendents. All nomination forms must be first sent to the SCAAA awards chairman. Posthumous nominations will be accepted.

The SCAAA Hall of Fame induction ceremony will be held annually in conjunction with the Spring Conference for Athletics. All inductees must be present at the induction ceremony. Posthumous inductees will be represented by a family member or appropriate individual.

There are two categories of nominees:

- a. The **Athletic Administrator category** is for nominees who are retired from secondary school athletic administration with a minimum of 10 years in athletic administration.
- b.
 - i. All nominees must have exhibited sustained superior performance throughout their career exemplifying the highest standards of ethical conduct, integrity, moral character, service, leadership and professionalism.
 - ii. All nominees shall be considered on the merits of contribution and achievement to interscholastic athletics at the local, state and national level.
 - iii. All nominees shall have merited recognition and distinction in athletic administration and long-term contributions to interscholastic athletics. While many have served programs over a long and distinguished career, their accomplishments must have been worthy of state recognition for them to be considered. Longevity without significant accomplishments does not constitute appropriate credentials for the SCAAA Hall of Fame consideration.
- c. The **Interscholastic Athletic Contributor category** is for nominees who were athletic administrators prior to 1967, state, or national athletic director association personnel or exemplary contributors to interscholastic athletics
 - i. All nominees must have exhibited sustained superior performance throughout their career exemplifying the highest standards of ethical conduct, integrity, moral character, service, leadership and professionalism.
 - ii. All nominees shall be considered on the merits of contribution and achievement to interscholastic athletics.
 - iii. All nominees shall have merited recognition, distinction and long-term contributions to interscholastic athletics.

Requirements for Consideration

- a. **Nomination Form:** a completed nomination form **due to SCAAA by January 10.**
- b. **Letters of Recommendation:** a maximum of two (2) letters of recommendation: one from the nominator and one other appropriate person should be included.
- c. **Support Materials:** should not exceed six (6) pages. Letters of recommendation, resumes, newspaper clippings or magazine articles may be included as support material. The support materials should focus on interscholastic athletic accomplishments and contributions and be presented in chronological order. (The six pages must include all materials listed and are in addition to the completed nomination form.)
- d. **Photograph:** a 4" x 6" or 5" x 7" color portrait style photograph must accompany the nomination form.

HALL OF FAME NOMINATION FORM

Complete pages 1 and 2 for Athletic Administrator Category.

Complete pages 1, 2 and 3 for Interscholastic Athletic Contributor Category.

Requirements for Consideration

- d. **Nomination Form:** a completed nomination form due to SCAAA by Jan 10.
- e. **Letters of Recommendation:** a maximum of two (2) letters of recommendation: one from the nominator and one other appropriate person should be included.
- f. **Support Materials:** should not exceed six (6) pages. Letters of recommendation, resumes, newspaper clippings or magazine articles may be included as support material. The support materials should focus on interscholastic athletic accomplishments and contributions and be presented in chronological order. (The six pages must include all materials listed and are in addition to the completed nomination form.)
- g. **Photograph:** a 4" x 6" or 5" x 7" color portrait style photograph must accompany the nomination form.

Instructions

All nomination forms and support materials must be postmarked by Jan 10 for nominees to be considered for the following year's induction class and mailed to:

South Carolina Athletic Administrator
113 Muddy Ford Road
Greenville, SC 29615

Please use the following guidelines when preparing the nomination materials:

1. All materials must be submitted on 8.5" x 11" paper.
2. All materials must be presented in typewritten or computer generated form.
3. Do not use notebooks or portfolios with plastic covers.
4. Do not use highlighters to outline specific facts or underline or draw arrows to mark copy.
5. Nomination form must contain all required signatures. Put name on the back of the photo.

Person making Nomination: _____

School/Address: _____

Telephone: _____ **Email:** _____

Hall of Fame Nominee

Prefix _____ First _____ Middle _____ Last _____ Suffix _____

Current Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Years in Athletic Administration: _____ Last Year in Athletic Administration: _____

School Affiliation (if applicable) _____

Is the nominee active in any area of interscholastic athletics? Yes _____ No _____

If yes, please explain _____

Nominee is Living _____ Deceased _____

If deceased, closest living relative or contact person _____

Street Address _____ City _____ State _____ Zip _____ Phone _____

Nominee's Education:

Name of School Attended

City and State

Year Graduated

Degree Earned

High School

College/University

Post Graduate

NIAAA Certification

RAA _____ CAA _____ CMAA _____

Included Materials:

_____ 4" x 6" or 5" x 7" color portrait photograph of nominee (Write name on back of photo)

_____ Letter(s) of recommendation

_____ Resume, Newspaper clipping or other supportive materials

Athletic Administrator Category

(Please Provide the Following Information)

(Applicant must be retired by Sept. 1 of the year in which nominated)

Described the nominee's career as an interscholastic athletic administrator

Describe the nominee's defining moment as an interscholastic athletic administrator

Special honors and achievements

Professional affiliations (involvement in local, state, national, and other related professional organizations – include number of years served)

Other information not previously mentioned

Interscholastic Athletic Contributor Category

(Athletic Directors prior to 1967, State or National Athletic Administrator Association personnel or exemplary contributors to interscholastic athletics)

Career description and affiliation with interscholastic athletics (areas, length of service, etc.)

Contributions of interscholastic athletics (emphasize those with local, state and/or national impact)

Special honors and achievements including involvement in local, state and national professional organizations

Other information not previously mentioned